



STAR INTERNATIONAL SCHOOL DODOMA

P.O.BOX 617, DODOMA. | MOB: +255 716 797 979 (WhatsApp)

REGISTRATION FORM and GUIDELINES

SECTION 1: PARENT/GUARDIAN INFORMATION

* Father's Name: _____

* Mother's Name: _____

*Physical Address: (Street, House Number)

* Postal Address: _____

* Father's Mobile: _____

* Mother's Mobile: _____

* Guardian's Mobile (if applicable): _____

*Father's Email: _____

* Mother's Email: _____

Full Name: (As on Birth Certificate): First Name _____

Middle Name _____ Surname _____

Date of Birth: _____

Age: _____

Applying for Class: (Tick One)

* [] Nursery

* [] Class 1

* [] Class 2

* [] Class 3



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* Class 4

* Class 5

* Class 6

* Class 7

Enrolment Type:

* New Student

* Transfer Student (from: _____)

Disabilities/Physical Challenges/Health Challenges:** (If any, please specify)

Allergies:** (If any, please specify)

SECTION 3: EMERGENCY CONTACT INFORMATION

*Emergency Contact Person (Other than Parents):**

* **Relationship to Student:**

* **Mobile Phone:** _____

SECTION 4: SCHOOL PAYMENTS

Total School Fees per Year:** TZS 3,600,000/= (Tuition and Meals)

Payment Options: (Tick One)

* One Installment



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* [] Two Installments

* [] Four Installments

Other Fees:

* Entrance Fee: TZS 150,000/=

* Admission Form Fee: TZS 30,000/=

* Caution Money: TZS 50,000/= (Payable Once per Year)

Transport Costs:

* Paid Monthly at the Beginning of the Month (Not Included Above)

* Uniforms:** To be purchased at the school.

* Books & Exercise Books:** Required; Specifics will be advised by subject teachers.

*Acceptable Payment Method:** Bank Transfers.

IMPORTANT NOTES:

* Other requirements will be provided specifically according to the need of each student or child according to their ages and activities.

STUDENT CONDUCT AND BEHAVIOR

Attendance and Punctuality

- Arrive at school on time.
- Students must attend school regularly and not be absent during examinations.



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- Latecomers may need a parent to explain their lateness.
- Bring the student handbook to school every day.

Uniform and Appearance

- Wear the correct school uniform, which must be clean and neatly ironed.
- Maintain personal cleanliness and neatness at all times.
- Hair should be neat, clean, and cut/pinned/braided according to school policy.
- Nails must be kept clean and short.
- Fancy hairstyles, hair coloring, nail polish, and makeup are not allowed.
- Do not wear expensive jewelry or watches, wear at your own risk

Behavior and Conduct

- Be polite, courteous, and well-behaved at all times.
- Respect teachers, staff, and fellow students.
- Greet teachers and visitors.
- Do not fight or push others; be friendly and helpful.
- Do not engage in any sexual intercourse or harassment
- Speak politely and use words like "please," "thank you," and "sorry".
- Behave in a responsible manner.
- Stealing is not allowed

Classroom and School Property

- Raise your hand before speaking.



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- Listen carefully to the teacher.
- Keep the classroom clean and dispose of trash in the correct bins.
- Do not scribble on walls or desks or break furniture.
- Move in a single file line and follow queues.
- Do not run or shout inside school buildings.
- Keep personal belongings neat and in their proper place.
- Do not bring fancy pencil cases or toys to school.

Other Rules

- Complete schoolwork on time.
- Cooperate with classmates and share.
- Be prepared for class each day.
- Students are not allowed to receive visitors at school, except for parents or guardians, unless otherwise arranged.
- In case of illness, keep children at home until they are cured.

Nb: Terms and conditions as stipulated in the Ministry of Education rules and regulations apply.

PARENT/GUARDIAN SIGNATURE & DATE

*Signature: _____

Date: _____

**Prepared by: Hon. Dr. Jesca Msambatavangu